

NOTE FOR: Mr. Kirkpatrick

1. At about 11:30 a.m., Monday morning, I received a call from Mr. [redacted] office as follows:

2. On Friday, the DD/P Board had decided that two additional career designations would be necessary in the DD/P area, one for clerical personnel (CD-CL) and one for general administrative and support personnel (CD-SF).

b. This afternoon, (Monday), Mr. [] is holding a meeting of all Personnel Officers in the DD/P area, at which time the rosters prepared by the Personnel Office for indication of career designations and return to the Personnel Office conforming to principles established by the Career Board, would be distributed to the Senior Staffs and Area Divisions. At this meeting, the Personnel Officers of the DD/P area will be instructed to use these two new career designations, a calculated risk having been taken that the CIA Career Service Board will approve an amendment to the Career Designation Staff Study and principles contained therein which will permit the use of these two new designations.

c. Since this decision was taken by the DA/P Board only on Friday, it has not been possible for Mr. [redacted] office to prepare the necessary papers requesting that the Board consider the proposed amendment at its meeting on Monday. Mr. [redacted] indicated that these papers would be prepared for Mr. [redacted] signature as soon as possible.

2. It is recommended that the Career Board disapprove immediately the use of these new designations for the following reasons:

a. With respect to the SP designation, this will defeat the purpose of assigning the career planning responsibility for Personnel Officers to the Personnel Career Service Board, Logistics Officers to the Logistics Career Service Board, or Finance Officers to the Comptroller Career Service Board, etc.

b. With respect to the CL designations, this raises again the question of clerical personnel being second-class citizens in CIA and frozen into a career pattern which would make their progression into professional functions more difficult than it is at present. It is believed that this may be at variance with General Cabell's views as expressed at the CIA Career Service Board meeting on 23 April 1953.

c. The only purpose of assigning career designations to anybody is to make sure that the career planning responsibility for that individual is clearly assigned to a particular Career Service Board. Since there can be no Career Service Boards in the DD/P area for either support personnel or clerical personnel as such, the concept of the career designation is being used perhaps for a purpose other than that for which it was designed.

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